

PROJECT AGREEMENT

between

The Ministry of Education, Youth and Sport

of the Kingdom of Cambodia

and

Khmer Youth Technical Development Association

(Lataste Center)

Project Summary

- ❖ **Project Name** : Education
- ❖ **Organization Undertaken of the Project** : Khmer Youth Technical Development Association
- ❖ **Address** : P.O Box 0106 Khla Kaun Thmei, Kompong Svay,
Serei Sophoan, Banteay Meanchey
Tel: 054 6441 444 / 012 508 764
Email: opdir.lataste@gmail.com
- ❖ **Major Donor** : AEC-Foyer Lataste
- ❖ **Project Location** : Banteay Meanchey, Battambang, Siem Reap Provinces and Phnom Penh City
- ❖ **Duration of the Project** : 03 Years
- ❖ **Total Budget of the project** : 414,248 USD
- ❖ **Number of expatriate staff to work in the Project** : 01 Staff
- ❖ **Number of Local staff to work in the project** : 11 Staff
- ❖ **General aims of Cooperation and assistance:**
 1. To financially support Samros Komar primary school for its better operation management, teacher and students.
 2. To provide opportunities to students from poor family or those from difficult family situation to access to our non-formal school for free.
 3. To provide dormitories and support to students who live far away from their high school to pursue their studies to a better condition of education.
 4. To support vulnerable youth in Banteay Meanchey to access to higher education, vocational training school or center and/or local training workshop based in Serei Sophoan (Banteay Meanchey), Siem Reap, Battambang, and Phnom Penh.
 5. To develop projects related to professional trainings in the local shop or workshop for youth from difficult family situation and living in Banteay Meanchey to better their living standard in order for them to ensure they have a stable professional vocational skill in the future.

Project Description

The Khmer Youth Technical Development Association (ADTJK) is a non-profit organization, specializing in the protection and development of vulnerable children in Cambodia. We are independent, non-partisan and nondenominational. Since 1994, we work to help children and their families in Banteay Meanchey province improve their autonomy by access to education, health and culture. Nearly 900 underprivileged children are assisted each year by a local Khmer team, with respect for their culture and dignity.

1. Background

The Khmer Youth Technical Development Association (ADTJK) was found in September 30th, 1994. First, the Khmer Youth Technical Development Association main activities were focusing on forming youngsters thought vocational training. New education activities started from 2001, with the construction and the support of “Somras Komar Primary School”. From 2001 to 2015, other programs were launched depending on the needs.

From 2015 until now, ADTJK is managing 5 programs in education area:

1. Somras Komar Primary school support
2. Tutoring school
3. Internal students (boarding houses)
4. Towards working life and assistance for higher education
5. Vocational training

In 2015, the Khmer Youth Technical Development Association reorganizes the Non-Government Organization education programs, starting procedures to have a Memorandum of Understanding with the Ministry of Education, Youth and Sport of the Kingdom of Cambodia.

2. Goals and Missions

The education program of the Khmer Youth Technical Development Association aim is to provide every vulnerable child access to a good quality of education, for free.

Our mission is to:

- **For Somras Komar Primary school support:** To undertake an assistance operation of the public schools to ensure quality education.
- **For Tutoring school:** Support and organize tutoring classes, making them accessible to all students and developing some alternative methodologies.

- **For Internal students (boarding houses):** Support between 15 to 20 students geographically isolated from schools and lacking the means to pursue a high school education.
- **For Towards working life and assistance for higher education:** To support around 30 students in higher education in Phnom Penh, Siem Reap, Battambang and Sisophon.
- **For Vocational training:** To supporting youngsters that drop out of school and have dismal perspectives regarding their future.

3. Scope of the Project

The Khmer Youth Technical Development Association has been implementing its educational project activities in Banteay Meanchey within 14 sangkats/communes of 09 districts/cities. Also, we send beneficiaries from Banteay Meanchey to pursue their studies in Siem Reap and Battambang provinces and Phnom Penh capital city.

4. Activities

At the **Lataste Center**, we have been implementing the following project activities as the followings:

1. To support all operation activities in Samros Komar Primary School.
2. To offer extra classes for free to students in primary school, secondary school and high school.
3. To support education and provide dorms to students from poor family and those who live far away from high school.
4. To offer scholarship to students from poor family to access to higher education and vocational trainings.
5. To support youngsters who dropped out of school and those who come from poor family to attend vocational training in shop or workshops in Serei Sophoan, Banteay Meanchey province.
6. To offer environment education thought Promotion of diversified and more sustainable agriculture and promote the use of renewable energy.
 - Offering workshops on organic agriculture in the vegetable garden of the association
 - Organizing activities in the rice field of the association

7. To offer cultural studies:

- Offering Khmer Traditional Dance classes to children and youth, project beneficiaries.
- Conducting workshop on creation and reuse of recycle waste, painting and decoration.
- Providing opportunities to children in the center and nearby neighbors to access to library and basic computer lesson.
- Children and youth can access to Khmer and foreign movies and activities of association clips once a month.
- Workshop on Khmer Martial Arts, Kun Khmer, Taekwondo, Circus, and other entertainment activities.

5. Target group/Beneficiaries

The Khmer Youth Technical Development Association aim to support the education of every Khmer children and youngsters, prioritizing to orphans, vulnerable children and youngsters from poor family and living in Banteay Meanchey province.

Detailed Terms of Agreement

The Ministry of Education, Youth and Sport

and

Khmer Youth Technical Development Association

agree as follows:

ARTICLE 1

General Term of Agreement

- 1.1 The general scope of this agreement is for the Ministry of Education, Youth and Sport and the Khmer Youth Technical Development Association to cooperate in the development, implementation and evaluation of the project within to the Cambodia government's policy guidelines.
- 1.2 All details of the program implementation will be discussed and carried out in cooperation with the respective Provincial/ Municipal/ Directorate.
- 1.3 Location of any building renovation or construction will be discussed in full with the Ministry of Education, Youth and Sport and to be agreed by the Ministry before any work begins. Architectural designs will conform to national standards.
- 1.4 The project start date is 1 May 2020 and will continue until 30 April 2023.
- 1.5 In partnership with the Ministry of Education, Youth and Sport and the Khmer Youth Technical Development Association will review the project at least 3 months prior to its finishing date. After this review, a mutual decision will be taken whether to stop the project at the appointed time, or seek and extension for further period.
- 1.6 Copies of this Agreement are held by the Ministry of Education, Youth and Sport and the Khmer Youth Technical Development Association and formed the basic guide for cooperation and work.

ARTICLE 2

The Khmer Youth Technical Development Association agrees:

- 2.1 To respect the policy of Ministry of Education, Youth and Sport of the Kingdom of Cambodia.
- 2.2 To work toward meeting the following specific project objectives:
 - To provide opportunities to every child and youth to access to better quality of education for free.
 - To encourage and improve the better operation of Samros Komar primary school under cooperation with Ministry of Education, Youth and Sport.
 - To provide dormitories in the **Lataste Center** pupils who live far from their high school.
 - To offer extra classes for free to children in local community to access to lessons from primary level to high school level.
 - To provide scholarship to youth from difficult family situation (orphans or abused) to access to higher education and vocational training and follow up them until they are offered a job.
 - To develop vocational training projects for youth in Banteay Meanchey, who are not good at school or those who want to attend vocational training.
- 2.3 To work closely at all times with the Ministry of Education, Youth and Sport counterparts in order to maximize transfer of skills and to strengthen Cambodian technical expertise and capacity.
- 2.4 That any publication, resulting from this project collaboration, shall be referred to the Ministry of Education, Youth and Sport for comment and shall be regards as property of the Khmer Youth Technical Development Association and the Ministry of Education, Youth and Sport recognizing both.
- 2.5 To regularly attend the meetings called by the Ministry of Education, Youth and Sport to coordinate the ongoing project activities, sharing information and problem solving.
- 2.6 To effectively use the approved budgets to meet the stated objectives.

Expenditure Plan (USD)	1st Year	2nd Year	3rd Year	Total
Cambodian staff cost	34,272	35,300	36,359	105,931
Expatriate staff cost	1,707	1,758	1,811	5,276
Office Overheads	500	700	500	1,700
Total of Indirect Cost	36,479	37,758	38,670	112,907
Supporting Samros Komar primary school	1,450	1,450	1,450	4,350
Tutoring School	19,885	20,482	21,096	61,463
Internal students(Boarding house)	24,806	25,550	26,316	76,672
Working life, Assistance for Higher Education	27,030	31,430	35,430	93,890
Vocational Training	18,050	18,050	18,500	54,600
Environmental Education	6,039	-	-	6,039
Cultural study	1,400	1,442	1,485	4,327
Total of Direct Cost	98,660	98,404	104,277	301,341
Project Total	135,139	136,162	142,947	414,248

2.7 To provide the Ministry of Education, Youth and Sport (Specialized Department and Provincial Office of Education, Youth and Sport concerned) with annual reports based on the calendar including:

- Statements on activities and progress towards achieving objectives,
- Problems relating to project implementation,
- Financial expenditure (by categories as above) and
- Information on number of expatriate and Khmer staff and their roles.

ARTICLE 3

The Ministry of Education, Youth and Sport agrees:

- 3.1 Where appropriate to designate suitable counterparts (at Ministry, Province and or District levels) to work with the Khmer Youth Technical Development Association, Cambodia staff in order for the project activities to be implemented in cost effective and timely manner.
- 3.2 That the Khmer Youth Technical Development Association can employ Cambodian personnel to work for the programs, in accordance with the current written laws of the Kingdom of Cambodia.
- 3.3 To facilitate, where appropriate, and needed for program implementation, the granting of visas for approved personnel and consultants affiliated with activities undertaken within the terms of this agreement.
- 3.4 To promote efficiency and transparency in location levels for service management by ensuring the organization receives timely information on activities and financial reports to effectively manage the project.
- 3.5 To ensure that the Provinces or Districts promote open communication with the Association to assist planning, management and problem solving.
- 3.6 The Ministry of Education, Youth and Sport shall provide a written response within 30 days (thirty days) of receipt of documentation.

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ARTICLE 4

General Clause

- 4.1 **Mr. SUO MALAI**, Executive Director of the Khmer Youth Technical Development Association, or officially designated representative, is authorized by the Khmer Youth Technical Development Association to act on its behalf with the Ministry of Education, Youth and Sport.
- 4.2 Written amendment to this Agreement may be made by mutual agreement and approval, signed by both parties after due consideration.
- 4.3 This agreement may be terminated in an emergency situation by a joint decision taken by official representatives of the Ministry of Education, Youth and Sport and the Khmer Youth Technical Development Association after joint consultation and consideration.
- 4.4 The Ministry of Education, Youth and Sport of the Kingdom of Cambodia (Specialized departments concerned) reserves the right to do the follow up and monitor all the activities of the Khmer Youth Technical Development Association.
- 4.5 The Khmer Youth Technical Development Association shall be entitled, after discussion with the Ministry of Education, Youth and Sport to bring an end to this agreement, if judges that cooperation is insufficient for effective implementation of the project, or that the security of its personnel or property is endangered due to war, hostilities or other grave disturbance.
- 4.6 The Ministry of Education, Youth and Sport, after discussion with the organization, shall be entitled to request the Khmer Youth Technical Development Association to terminate the in country employment of any individual in their employ, judged to be bringing the Ministry of Education, Youth and Sport into disrepute, or conducting themselves in an unprofessional manner. If such a request is made, the organization would follow due process.
- 4.7 The Ministry of Education, Youth and Sport shall be entitled to bring an end to this agreement if the accredited representatives of the Khmer Youth Technical Development Association are judged not to be fulfilling the Article 2 of this agreement.
- 4.8 Should the laws in force in Cambodia not to be respected by the Khmer Youth Technical Development Association, the Ministry of Education, Youth and Sport may, after the due notice to the organization, bring an end to this agreement.

4.9 This agreement shall take effect from the date of signing, and shall remain in effect until the project end date, as stated in clause 1.4.

This Agreement is presented unaltered, in 2 Languages, Khmer and English, all texts being equally authentic and of equal value. In case of divergent interpretation, the Khmer text shall prevail.

Signed this 26th day of May..... 2020 in Phnom Penh, Kingdom of Cambodia

Signatories



For Ministry of Education, Youth and Sport

Dr. HANG CHUON NARON
Minister

For Khmer Youth Technical Development Association



Suo Malai
Executive Director